

Inviting Pae Ora Team

Inviting support people with different access levels to your pae ora team

Pae Ora Team

Team Members are people who are supporting you in your Pae Ora and health journey.

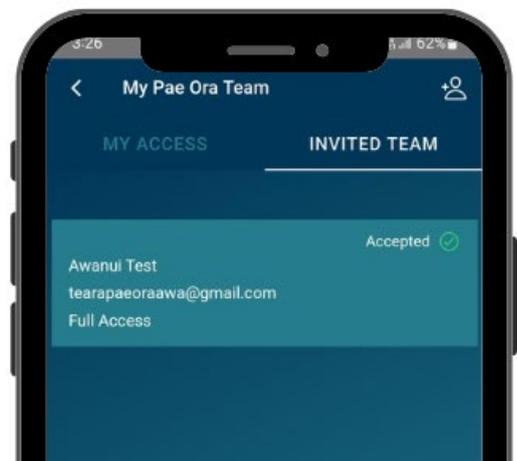
You can invite these people to access different levels of your information on Te Ara Pae Ora to continue to support you.

You have control on this and can update or remove access at any time.

If you want to give someone access to all information:

Invite them to join your Pae Ora Team.

1. Click **Invited Team** Click on the + icon
2. Enter the person's name and e-mail address and relationship
3. Click **done**
The invitation will be sent to the person's e-mail.
4. Check the status of your invitation from **My Pae Ora Team invitations** in the menu



Once accepted, the Pae Ora Team member will be able to:

- View your Pae Ora Plans and Pathways
- Complete a Pae Ora Plan on your behalf
- Be assigned Actions to support you

If you want someone to access one Pae Ora Plan or one Pathway:

Invite them to view one specific plan or pathway

1. Go to **Te Ara (Pathways) or History**
2. Open the Pathway or Pae Ora Plan you wish to share
3. Click on ... to open the menu
4. Click on **Care Team Members**
5. Enter the person's name and email address and relationships
6. Click **done**



They will be able to:

- View only the invited Plan or Pathway

If you want to list a support person but do not want to invite them to view your information:

Add them to your Pae Ora team list in Tēnei Au

1. Go to **Tēnei Au**
2. Scroll down to My Pae Ora Team
3. Click +
4. Add Name, email and relationship
5. Click **done**